
LEGARI & ASSOCIATES

Accounting • Taxation • Auditing

July 5, 2019

To: Directors/Board Members
954874 Ontario Inc.
O/A Eltoc
Ottawa, Ontario

This report represents my completion and examination of the financial documents presented to me for the year end March 31, 2019.

The attached report and Financial Statements are presented for your perusal and examination.


The examination/review was conducted to ensure proper procedures were in place for the reporting of all revenues and the deployment of expenses.

The opportunity to assist you has been most appreciative. I look forward to working with you again in the future.

Yours truly

Ralph Legari
Legari & Associates

Dated this 5th. Day of July 2019.....


Ralph Legari

954874 ONTARIO INCORPORATED

O/A AS ELTOC

SCOPE OF THIS INTERNAL EXAMINATION/REVIEW

FOR THE YEAR ENDED MARCH 31, 2019

- 1) My examination consisted of various tests and other procedures to ensure all relevant information was presented
- 2) That the deployment of expenses and various sources of revenue were in accordance with proper internal controls
- 3) That proper accounting policies/procedures have been adhered to

FINANCIAL REPORTING

BANK RECONCILIATION-AS AT MARCH 31, 2019

The year-end bank reconciliation balance was cross examined to the bank statement as at March 31, 2019. to ensure the correct bank balance was noted. The bank balance showed a balance of \$89,356.25 where as the true balance was \$65,667.32-this was verified to the list of outstanding cheque issued but not cleared through the bank. Year end balance verified.

RECOMMENDATION

I would recommend that the accountant ensure that this and other reports be approved and signed by an authorized executive of the organization.

Review of this area completed

FINANCIAL STATEMENTS

STATEMENT OF INCOME & EXPENSES.

SOURCES OF REVENUE

Of the \$25,000 increased that was realized in revenue, \$21,503 were funds from IRCC for the period ended March 31, 2019.

Fund raising showed an increase of \$4,045.00 over the previous fiscal year.

OPERATING EXPENSES

Overall the expenditures reported were in line, taking in consideration the cost of doing business; the only exceptions I noted are listed below.

OBSERVATION

The majority of the increase in revenue was offset by the following:

- A) \$11,048.00 for office renovations
- B) \$9,600.00 increased salary/benefits

BALANCE SHEET

In financial accounting a Balance Sheet or statement of financial position is a summary of the financial balances of a corporation. Assets/Liabilities are listed as at a specific date-namely the end of a fiscal year.

CURRENT ASSETS

Confirmation of Investment documents outlined in detail the short-term investments (GIC's) listed on the balance sheet. A small decrease in the total investment account was noted.

LIABILITIES/EQUITY

The only significant change in this area was the outstanding refund due from the HST in the amount of \$4,028.00.

The increase in the net income was due to various areas that I have previously outlined in this report.

SUMMATION

The financial statements presented to us, substantiate, in all material respects, the financial position of the organization as at March 31, 2019

All original documents and schedules presented to me clearly outline in detail all the relevant activities occurred during the period April 1, 2018 to March 31, 2019.

954874 ONTARIO INC
OPERATING AS ELTOC
BALANCE SHEET
AS AT MARCH 31 2019-WITH COMPARISON FIGURES FROM THE PREVIOUS YEAR

	<u>ASSETS</u>	<u>2018-2019</u>	<u>2017-2018</u>
<u>CURRENT ASSETS</u>			
Bank		\$ 69,667.41	\$ 92,936.45
Petty Cash		\$ 400.00	\$ 400.00
Investments		\$ 56,239.86	\$ 55,639.97
Accounts Receivable			\$ 3,084.69
Grant Receivables		\$ 26,826.00	\$ 2,707.00
Prepaid Expense		\$ 575.44	\$ 118.60
Total Current Assets		<u>\$ 153,708.71</u>	<u>\$ 154,886.71</u>
<u>LIABILITIES & EQUITY</u>			
<u>CURRENT LIABILITIES</u>			
Accounts Payable/Accrued Expenses		\$ 9,090.23	\$ 12,539.94
Deferred Income		\$ 33,571.58	\$ 33,571.58
GST Refund		\$ (4,028.37)	
Total Current Liabilities		<u>\$ 38,633.44</u>	<u>\$ 46,111.52</u>
<u>EQUITY</u>			
Retained Earnings-March 31, 2018		\$ 108,775.19	\$ 105,356.83
Current Earnings as statement of Income & Expenses		\$ 6,300.08	\$ 3,418.36
Retained Earnings-March 31, 2019		<u>\$ 115,075.27</u>	<u>\$ 108,775.19</u>
Total Liabilities & Equity		<u>\$ 153,708.71</u>	<u>\$ 154,886.71</u>

954874 ONTARIO INC
OPERATING AS ELTOC
STATEMENT OF INCOME & EXPENSES
FOR THE YEAR ENDED MARCH 31 2019 WITH COMPARRISON FIGURES FROM THE PREVIOUS YEAR

INCOME

	2018-2019	2017-2018
CIC	\$ 416,456.00	\$ 394,953.00
Donations	\$ 10,744.78	\$ 9,816.04
Fund Raising	\$ 4,045.00	
Grant Revenue	\$ 4,785.00	\$ 4,785.00
Interst Income	\$ 614.59	\$ 642.77
Donations Realized		\$ 1,375.50
Total Income Generated	\$ 436,645.37	\$ 411,572.31

GENERAL & ADMINISTRATIVE EXPENSES

Administrative Expense/Volunteer & Staff Apptreciation	\$ (155.48)	\$ (336.03)
3rd Party Consulting Fees	\$ (51,000.00)	\$ (51,000.00)
Adverting/Promotion	\$ (1,034.69)	\$ (250.00)
Equipment Rental	\$ (352.88)	\$ (452.47)
Furnature & Equipment	\$ (11,048.19)	
GST/PST IRCC Expense	\$ (1,572.78)	\$ (1,116.84)
Insurance-Office	\$ (2,512.52)	\$ (1,870.14)
Insurance- Liability/Directors	\$ (1,597.96)	\$ (1,803.64)
Interest/Bank Charges	\$ (1,418.07)	\$ (1,336.54)
IT Support	\$ (3,178.68)	\$ (2,724.50)
Office Supplies	\$ (2,118.84)	\$ (4,013.36)
Professional Development-Training Manuals-Workshops	\$ (5,820.02)	\$ (5,248.87)
Professional Fees	\$ (8,704.82)	\$ (9,311.91)
Rent	\$ (24,975.85)	\$ (23,818.57)
Telephone/Internet	\$ (1,121.48)	\$ (1,116.99)
Travel	\$ (3,211.04)	\$ (2,924.36)
Volunteer Appreciation	\$ (297.57)	\$ (225.54)
Wages/Benefits	\$ (310,224.42)	\$ (300,604.19)
Total General & Administrative Expenses	\$ (430,345.29)	(408,153.95)
Net Income	\$ 6,300.08	\$ 3,418.36